

# MINIMUM REQUIREMENT



## WP/SEA MINIMUM REQUIREMENTS Traveling By Boat to Location and Swinging



### MEMORY JOGGERS

Ensure that the following conditions are met before proceeding. If not met, address on WP/SEA.

- Communicate the **“RIGHT TO STOP WORK AUTHORITY POLICY”** and is exercised by all crewmembers and other personnel that believe something or some condition has changed. The job is to be stopped and accessed before proceeding. The WP/SEA may need to be modified or a new WP/SEA maybe required before starting the work task again.
- Verify that muster area and escape routes are pre-determined.
- Verify that swing rope and davit arms are in good working order.
- Determine that there is safe access to landing area.
- Examine each section of grating for loose clips or broken welds and use warning device for any hazardous areas.
- Check for overhead obstructions for possible falling debris.
- Verify stability of stairway and handrails before ascending to next level.
- Verify and mark any uneven surfaces for possible trip hazards.
- Verify that all employees are wearing their PFD’s until deemed safe to take off.
- Verify that anchor points have been established and are structurally sound for fall protection devices.
- Verify that fall protection is in place and **MUST** be used in all Open Hole situations.

### MINIMUM REQUIREMENTS

- 1) Verify **All** conditions identified in the “Memory Joggers” section are met (or are not applicable); if **ANY** are not met, **STOP** and add the necessary step to the WP/SEA to ensure the safest method possible.
- 2) Establish means of communication.
- 3) Identify muster area and evacuation procedures.
- 4) Swing on to boat landing (making sure PFD’s are donned).
- 5) Help others swing onto boat landing in a safe manner.
- 6) Work in pairs, never work alone on location.
- 7) When work is complete, descend to boat landing and swing to boat (making sure PFD’s are donned).
- 8) Help others transfer to boat in a safe manner.
- 9) Proceed to next location.

**ENSURE MINIMUM REQUIREMENTS NUMBERS ARE RECORDED ON WP/SEA**