



H S E

HEALTH SAFETY ENVIRONMENTAL



Alert #: SA 33-23

Date: September 22, 2023

REPORT ALL INCIDENTS !

An **incident** is:

- Any damage to your body such as bumps, bruises, cuts, etc. that occurs while conducting work.
- Any symptoms or signs of an illness that occurs at work such as severe congestion, stomach discomfort, or rashes that prevents you from conducting work safely.
- Vehicle collisions or crashes that involve company vehicles including incidents that occur on private property such as parking lots or at businesses.
- Damage to any company equipment.

All incidents must be reported NO MATTER how minor they may seem!

If an incident occurs, regardless of type i.e. injuries, illnesses, vehicle collisions, or property damage, **YOU MUST** immediately call:



Following your initial phone call, an incident report **must** be completed and e-mailed to:

incident@gisy.com

Remember: If you are unsure about reporting something, **REPORT IT!**



SAFETY ALERT