



**HEALTH, SAFETY,
& ENVIRONMENTAL**



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Use Company-Provided Tools — Leave Personal Tools at Home

Company tools are selected, inspected, and maintained to ensure they are safe and appropriate for the job. Bringing personal tools to the jobsite can introduce unnecessary risk.

Why Personal Tools Create Risk

1. Inspection & Maintenance

Company tools are part of a formal inspection and maintenance program. Personal tools may not be inspected, tested, or maintained to company standards.

2. Unknown Condition

Supervisors cannot verify the condition, rating, or service history of personal tools. Damaged or worn tools increase the risk of injury.

3. Jobsite Compliance

Company-issued tools are selected to meet:

- Job requirements
- Safety standards
- Environmental classifications (when required)

Personal tools may not meet these requirements.

4. Incident Investigations

If an incident occurs involving a personal tool, it can create complications during investigations because the company cannot verify the tool's condition or suitability.

5. Consistency and Control

Standardizing tools across the workforce ensures:

- Everyone is using approved equipment
- Tools are compatible with the work
- Work is performed safely and consistently

Expectations for Employees

- Use company-provided tools for all work activities.
- Inspect tools before use and report damaged equipment immediately.
- If a tool is missing or not available, notify your supervisor rather than bringing a personal tool.

Safety Reminder

Using the right tool, that has been inspected and approved for the job, is a critical part of working safely. When in doubt, stop and ask your supervisor.

SAFETY ALERT





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SAFETY ALERT

Keep Company Tools and Equipment Assigned to the Jobsite

Company tools and equipment are assigned to specific projects so they can be tracked, inspected, and available when crews need them. Taking tools or equipment from one jobsite to another may seem convenient, but it can create safety risks, delays, and accountability issues.

Why Tools and Equipment Should Not Be Moved From Job to Job

1. Crews May Not Have the Tools and Equipment They Need

When tools and equipment are taken from a jobsite, the next crew may arrive without the equipment needed to safely complete their work.

2. Inspection and Maintenance Control

Company tools and equipment are often part of an inspection and maintenance program. Moving tools and equipment between jobs can make it difficult to verify:

- Inspection status
- Maintenance history
- Tool and equipment condition

3. Increased Risk of Lost Tools and Equipment

When tools and equipment move between jobs without proper tracking, they are more likely to be lost, misplaced, or unaccounted for.

4. Jobsite Planning and Efficiency

Each project is equipped with tools and equipment based on the scope of work for that location. Removing tools and equipment can disrupt operations and slow down the job.

5. Incident Investigation Challenges

If a tool is involved in an incident, investigators must be able to determine where the tool was assigned, inspected, and used. Moving tools between jobs can make this difficult.

Expectations

- Use tools and equipment assigned to your current jobsite
- Return tools and equipment to their designated storage location after use
- Report missing or damaged tools and equipment to your supervisor
- Do not remove company tools or equipment from one jobsite to another without authorization.

Safety Reminder

Having the right tools and equipment, in the right place, for the right job helps ensure work is performed safely, efficiently, and without unnecessary risk.

Proper use of the **GIS LIFE Processes** can help to create a **FAIL-SAFE** Work Environment.

