



H S E

HEALTH SAFETY ENVIRONMENTAL



Alert #: SA 14-20

Date: 10/05/20

Proper Behavior While Working

We are all professionals in our own crafts. Along with our tools, we must also have the mindset and character of a professional while we work with our coworkers and for our Clients.

With the current situation revolving around the COVID-19 pandemic, “the way we work” has changed immensely. This would include maintaining social distancing, screenings and even quarantining prior to going onto client property.

With that said, we want to take this time to make sure that everyone understands that when this happens, you are not only representing yourself as a professional, you are also representing our Company as a valuable part of our team.

We respect the fact that all employees have people that are important to them. This is probably why we go out to work to begin with! We fully understand that being away from those people while at work can put additional stress on our team members. Additionally, adding quarantine days to that time can cause further stress and frustration. If you feel that you need additional time with your family, please speak to your manager and hopefully they can arrange that. However, when you make the decision to quarantine prior to going out to work, you then represent more than just yourself, and our company policies and procedures take over.

Recently, there was a physical confrontation between two of our employees while in quarantine. This resulted in both employees being put on the “no-fly” list for that Client. Therefore regardless of who they work for moving forward, they will not be allowed to work for that Client. Not only does this create an issue for the employees, this also creates an undesired reflection of our company as well.

Moving forward, we expect every employee to action professionally regardless of if they are actually on the jobsite, or in quarantine prior to mobilization. Additionally, any employee that violates one of our policies, or a client policy, will be subject to disciplinary action in accordance with our Accountability Model.

Please remember this is the absolute last thing that we want for any of our employees, or our Clients. Overall safety is a little more complicated than a list of do’s and don’ts. Always remember the ABCs of safety:

- Attitude – while it may not be everything when it comes to safety, attitude is pretty close. Don’t let your attitude get in the way of safety.
- Behavior – How you react to a situation is an important part of being safe!
- Control – This is all about taking responsibility for your actions and making your workplace safe and keeping the people you work with safe as well.

If you should have any further questions or concerns, please contact the Corporate HSE Department.

***Report all incidents immediately to the GIS Hotline
1-855-543-5163.***

SAFETY ALERT