



H S E

HEALTH SAFETY ENVIRONMENTAL



Alert #: SA 06-24

Date: February 15th, 2024

Driving a GIS Vehicle is a Privilege

Recently, GIS has had several instances of employees violating GIS' Driving & Road Transportation Policy. We would like to take a moment to remind everyone of the requirements in order to operate a GIS Vehicle

The purpose of this policy is to ensure only authorized and trained drivers operate a GIS motor vehicle. This includes any vehicles owned, leased, or rented by GIS.

An authorized driver:

- Has a valid, state issued license to operate a motor vehicle and is in good standing.
- Has received the appropriate level of GIS Defensive Driver Training.
- Has been approved by management to operate the appropriate motor vehicle.

Remember:

- Only authorized GIS employees can operate a GIS vehicle. Family, friends, and any other persons who are not GIS employees are NOT permitted to operate or ride in GIS Vehicles. This includes any vehicles leased or rented by GIS.
- Only GIS customers or contractors conducting official company business are allowed to ride in GIS owned, leased, or rented vehicles as passengers.
- While operating a GIS owned, leased, or rented vehicle, employees shall obey all traffic rules.
- Employees should avoid all electronic communication while operating a vehicle and only use hands-free devices if communicating is a necessity.
- All GIS vehicles are equipped with GPS tracking devices and any violations noted shall be strictly enforced.



**THIS VEHICLE IS
MONITORED BY A
GPS SYSTEM
PLEASE OBEY ALL
TRAFFIC LAWS**



Report all incidents immediately to the GIS Hotline 1-855-543-5163.

SAFETY ALERT