



H S E

HEALTH SAFETY ENVIRONMENTAL



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Workplace Security

Workplace security is important because it protects employees, defends a business's critical assets and ensures a business is in compliance with laws and regulations. This is specifically important for organizations in the energy sector. With a growing number of external threats in the world to both physical assets and intellectual property, organizations must take measures to ensure employees, clients, and visitors are protected.

G.I.S. along with its family of companies have taken extensive measures to ensure that employees, clients, and visitors at company owned facilities are adequately protected. This includes a badge system that regulates who has access to physical spaces, vehicle asset tracking, and the protection of digital information through means such as VPNs, encryption, and password protection.

As an employee of G.I.S. or its family of companies it is vital to the company's success that you help in contributing to workplace security.



Some simple steps that you can take to contribute to workplace security include:

- Always be aware of your surroundings.
- Report any suspicious activity immediately to your supervisor or the HSE Hotline.
- Never allow someone to have access to your credentials such as badges or passwords.
- Pay attention to alerts sent out by G.I.S. through e-mails, SMS, and push notifications.
- Always utilize a VPN when working away from G.I.S. offices or facilities.
- Ensure visitors and clients are always escorted and have a valid reason for being on-site.

SAFETY ALERT

