

# MINIMUM REQUIREMENT



## WP/SEA MINIMUM REQUIREMENTS Pulling Electrical Cables



### MEMORY JOGGERS

Ensure that the following conditions are met before proceeding. If not met, address on WP/SEA.

- Communicate the **“RIGHT TO STOP WORK AUTHORITY POLICY”** and is exercised by all crewmembers and other personnel that believe something or some condition has changed. The job is to be stopped and accessed before proceeding. The WP/SEA may need to be modified or a new WP/SEA maybe required before starting the work task again.
- Ensure cable spool is properly supported.
- If tugger is used make sure tugger is properly supported.
- After pulling cables ensure lubricant is properly cleaned up
- Ensure hot work permit is obtained if needed
- Check extension cord for cracks and cuts and take out of service if need be.
- Check Ground Fault Circuit Interrupter is properly working.
- Caution tape pulling area.

### MINIMUM REQUIREMENTS

- 1) Verify **All** conditions identified in the “Memory Joggers” section are met (or are not applicable); if **ANY** are not met, **STOP** and add the necessary step to the WP/SEA to ensure the safest method possible.
- 2) Flag off area with danger tape and install tags with company name, supervisor contact number, and list all hazards
- 3) Ensure class C fire extinguisher is on site
- 4) Route extension cord in such a manner that will not cause tripping hazards, Install GFCI.
- 5) Support jack stands on level surface.
- 6) Place wire spools on jack stands
- 7) If tugger is used, support tugger on beam to enable proper pulling force.
- 8) Properly secure pulling rope to cable.
- 9) Pull cable with caution as not to exceed the proper pulling tension as required by cable manufacture.
- 10) Remove pulling rope, re-spool and return rope to storage area.
- 11) Remove Cable spool, return spool or dispose of in proper manner.
- 12) Remove jack stands and return to storage area.
- 13) Roll up extension cord and return to storage area.
- 14) Remove tugger and return to storage area.
- 15) Remove all danger tape and dispose of properly.

**ENSURE MINIMUM REQUIREMENTS NUMBERS ARE RECORDED ON WP/SEA**