

## Manufacture Recommendations

It has been brought to GIS’s attention that some hand tools have been modified against the manufactures recommendations. The only way it is acceptable to modify a hand tool, is through the MOC process. Other than that, the tool has to be used the way the manufacture intended and designed it to be used.

After several audits, it has been noticed that grinders are the tools being modified the most. The biggest modification is not having the handle on it. When a grinder is purchased, a handle comes in the kit. Many times, these handles are left off purposely, or removed because of having to grind in a tight spot. If one reads the operations manual, it states:

“Always use side handle. Tighten the handle securely. The side handle should always be used to maintain control of the tool at all times”

All Grinders are to have the handles put on them, (If the manufacture states it). When using the grinder, it is determined that the handle can prevent someone from completing their job task, then the MOC process needs to be completed. **REMEMBER** that the MOC, if approved, will only be for that particular job task at that time. If it is later determined that there is additional trouble with the handle, the MOC needs to be filled out again.



CORRECT



INCORRECT