| Manual Section | Issue Date 12/02/12 | Revision Date 06/15/21 | Policy Number |
|----------------|-----------------------------|------------------------|---------------|
| 7 | OQ Guidance Document | | LLCP-097 |

PURPOSE

In an effort to take a proactive approach to complying with the DOT Pipeline Operator Qualification Rule located in 49 CFR Parts 192 & 195, the Company has provided this guidance document which will identify our covered tasks, describe our qualification method, and identify our recordkeeping procedures.

The objective of this document is to provide our Customers with a clear understanding of the approach and process the Company uses to train and assess our personnel. We understand that this document is not required under the DOT Rule but believe strongly that in order for our Customers to meet the requirements of the rule, we must have a plan in place that will outline our intent to provide operators with a qualified workforce.

Through this OQ Guidance Document, we continue our commitment to our Customers to provide a high quality, qualified workforce and to comply with all appropriate safety regulations.

SCOPE

All LLC Companies including, Blanchard Industrial, LLC, GIS Engineering, LLC, Grand Isle Shipyard, Inc., and GWIS, Mack Steel, NuWave, Sun Industries; hereafter identified as "Company".

TASK ANALYSIS

The Company has performed our task identification and analysis using the following methods:

- Reviewing API Guidance Document 1161
- Reviewing API covered task list, OQSG covered task list and various Customers' task lists
- Reviewing operations, maintenance, and safety manuals
- Implementing 4-Part Test to determine task applicability
 - Is the task performed on a pipeline facility?
 - Is the task an operations or maintenance task?
 - Is the task performed as a requirement of 49 CFR Part 192 or 195?
 - Does the task affect the operation or integrity of the pipeline facility?
- Meeting with project managers and team leaders

EVALUATION METHODS AND CRITERIA

To be qualified to perform covered tasks, a Company employee will have exhibited the ability to properly perform an assigned covered task and be able to recognize and react to an abnormal operating condition associated with the task.

We will evaluate all personnel performing covered tasks via CBT assessment that is proctored by an authorized Proctor within our Corporate Training Center. The Company is also prepared to qualify individuals using a performance-based assessment should our Customers request this option. Our Corporate Industrial Training Education Center (ITEC) is an Accredited Assessment Center for the National Center for Construction Education and Research (NCCER). ITEC also has approved Assessment Proctors through OQSG.

The Company has incorporated the industry standard of three years for our qualification interval for each covered task. Customers with more stringent qualification intervals should contact the Corporate HSE department to discuss other options.

| Manual Section | Issue Date 12/02/12 | Revision Date 06/15/21 | Policy Number |
|----------------|---------------------|------------------------|---------------|
| 7 | OQ Guidanc | e Document | LLCP-097 |

Much of our Company's workforce will have transitional qualifications, which means that most employees have been performing tasks prior to August 27, 1999. All employees needing qualifications will qualify using either written, CBT and/or performance-based assessments found on the National Center for Construction Education and Research (NCCER) website and Operator Qualification Solutions Group (OQSG).

ONGOING EVALUATION

The Company will re-evaluate personnel when any of the following conditions apply:

- When the qualification interval has expired
- If there is reason to believe the individual's performance of a covered task contributed to an incident or accident
- If there is reason to believe an employee is no longer able to perform a covered task.

Subsequent Requalification

The Company has established a default interval of three (3) years for re-qualifying our personnel on all covered tasks. The default interval is the maximum interval between subsequent qualifications. The interval may be shortened if any of the above conditions occur or if other reasons necessitate the modification of the interval.

Response to an Incident or Accident

The Company will review the qualifications of any individual when the individual's performance of a covered task may have contributed to an incident or accident as defined in the regulations. We will reevaluate the individual using written, CBT and performance-based methods to determine if the individual is still knowledgeable and has the skills required to perform the covered task and to react to abnormal operating conditions.

Perception of Lost Qualification

If we believe that an individual may no longer be qualified to properly perform a covered task, the individual will be reassessed using a written assessment, CBT or performance-based evaluation. Certain reasons for re-evaluating personnel are below.

- The individual has not performed the covered task for an extended period of time (more than 2 years).
- The individual has not been able to perform his/her job functions due to extended sickness, disability, travel, etc.
- Complaints from a third party
- There are significant changes to equipment or procedures.

NON-QUALIFIED INDIVIDUALS

Our Company is committed to providing a high quality workforce to our Customers. In some cases and in accordance with the regulations, there may be instances when non-qualified individuals are utilized to perform covered tasks (on-the-job training, temporary employees assisting full-time employees, sub-contractor personnel, et cetera). The Company has determined that, in these situations, a non-qualified employee will be able to perform the covered task provided the following conditions apply:

- The non-qualified individual is under the direct observation of a qualified individual.
- The qualified individual is close enough to each non-qualified individual to take immediate corrective action.

| Manual Section | Issue Date 12/02/12 | Revision Date 06/15/21 | Policy Number |
|----------------|---------------------|------------------------|---------------|
| 7 | OQ Guidanc | e Document | LLCP-097 |

- The ratio of qualified to unqualified individuals is low. (1 to 3)
- The qualified individual understands that he/she is directly responsible for the covered task being performed.

RECORDKEEPING

The Company will utilize a national registry for storing and maintaining database records. In addition to this, we also have an internal electronic database used for recordkeeping however ISN was requested by several Customers.

ISN will store the following information in accordance with the applicable regulations.

- The qualified individual's name and/or employee/contractor number
- The covered tasks that the individual is qualified to perform
- The date(s) of current qualification
- The qualification method

We will retain material that will support the evaluation procedure such as sample examinations, checklists and other evaluation methods and will make that information available at the request of our Customers.

OQ Guidance Document

TASK IDENTIFICATION

The Company used the OQSG and NCCER Covered Task List to identify covered tasks that our organization performs for our Customers. Below is the list from OQSG.

| | OQ Verify Covered Task List (Topside) | | | | |
|--|--|--|--|--|--|
| Task # | Task Name | | | | |
| СТ0031 | Inspect and Monitor Galvanic Ground Beds/Anodes | | | | |
| 0031.1 | Define the requirements and equipment used for inspecting and monitoring galvanic ground beds and anodes | | | | |
| 0031.2 | Inspect and monitor galvanic ground beds and anodes | | | | |
| 0031.3 | Abnormal operating conditions | | | | |
| СТ01 | Conducting Annual Cathodic Protection Surveys | | | | |
| 1.1 | Define and understand the function of conducting annual cathodic protection surveys | | | | |
| 1.2 | Determine the measurement of structure-to-electrolyte potential | | | | |
| 1.3 | Perform close interval survey | | | | |
| 1.4 | Perform testing to detect interference | | | | |
| 1.5 | Ensure electrical isolation from foreign structures | | | | |
| 1.6 Perform an inspection and electrical test of bonds | | | | | |
| 1.7 | Complete a visual atmospheric inspection | | | | |
| 1.8 | Recognize and react to abnormal operating conditions when conducting annual cathodic protection surveys | | | | |
| СТ02 | Maintain Test Leads | | | | |
| 2.1 | Define and understand the function of a test lead and the equipment used to maintain it | | | | |
| 2.2 | Correctly inspect and verify test lead continuity | | | | |
| 2.3 | r or replace damaged test leads | | | | |
| 2.4 | Explain how to recognize and react to abnormal conditions | | | | |
| СТ03 | Inspect Cathodic Protection Rectifiers | | | | |
| 3.1 | Obtain voltage and current output readings from rectifier and check for proper rectifier operations | | | | |
| 3.2 | Perform cathodic protection rectifiers on/off test | | | | |
| 3.3 | Recognize and react to abnormal operating conditions when inspecting cathodic protection rectifiers | | | | |
| СТ04 | Cathodic Protection Rectifier Maintenance and Repair | | | | |
| 4.1 | Troubleshoot and repair rectifiers | | | | |
| 4.2 | Adjust a rectifier | | | | |
| 4.3 | Recognize and react to abnormal operating conditions when troubleshooting and repairing rectifiers | | | | |
| СТ05 | Electrically Inspect Bare Pipe | | | | |
| 5.1 | Understand the definitions and functions of electrical inspection of bare pipe | | | | |
| 5.2 | Conduct soil resistivity measurements | | | | |
| 5.3 | Perform soil-to-soil potential surveys | | | | |
| 5.4 | Recognize and react to abnormal operating conditions when electrically inspecting bare pipe | | | | |
| СТ06 | Prevention of Atmospheric Corrosion | | | | |
| 6.1 | Understand the function of preventing atmospheric corrosion | | | | |
| | | | | | |
| 6.2 Perform an inspection of coatings | | | | | |

| Manual Section | | al Section | Issue Date 12/02/12 | Revision Date 06/15/21 | Policy Number | |
|----------------|--------|--|---|---|---------------------------|--|
| | | 7 | OQ Guidanc | e Document | LLCP-097 | |
| | | | | | | |
| | 6.4 | Perform an | application of coatings | | | |
| | 6.5 | Recognize a | and properly react to abnormal operating c | onditions | | |
| СТ | 06J | Electrical I | nspection of Coatings | | | |
| | 6J.1 | Perform ele | ctrical inspection of coatings | | | |
| | 6J.2 | Recognize a | and react to abnormal operating conditions | | | |
| СТ | 07 | Measure W | Vall Thickness of Pipe | | | |
| | 7.1 | Understand | the requirements for measuring the wall the | nickness of pipe | | |
| | 7.2 | 7.2 Use a pit depth gauge | | | | |
| | 7.3 | .3 Use an ultrasonic thickness meter (UST) | | | | |
| | 7.4 | Collect RS7 | FRENG data | | | |
| | 7.5 | 7.5 Recognize and react to abnormal operating conditions when measuring wall thickness | | | | |
| СТ | 0721 | Joining of I | Pipe: Threaded Joints | | | |
| | 0721.1 | Properly con | nnect and tighten threaded joints | | | |
| | 0721.2 | Abnormal o | perating conditions | | | |
| СТ | 08 | Conducting | g Cathodic Protection Remediation | | | |
| | 8.1 | Install electr | rical bonds | | | |
| | 8.2 | 8.2 Install galvanic and impressed current anodes | | | | |
| | 8.3 | 8.3 Perform transformer/rectifier installations | | | | |
| | 8.4 | Perform test | t station installations | | | |
| | 8.5 | Perform the | rmite welding procedures | | | |
| | 8.6 | Locate, mor | nitor, and clear shorted casings | | | |
| | 8.7 | Recognize a | and properly react to abnormal conditions | for conducting cathodic protection rem | ediation | |
| СТ | 09 | Monitoring | g for Internal Corrosion | | | |
| | 9.1 | | act or insert corrosion coupons | | | |
| | 9.2 | - | act and insert corrosion probes | | | |
| | 9.3 | | llect composite or spot samples for analysi | | | |
| | 9.4 | * | w to recognize and react to abnormal condi | tions | | |
| CT | 10 | - | ried Pipe When Exposed | | | |
| | 10.1 | | physical damage | | | |
| | 10.2 | — | condition of the pipe coating | | | |
| | 10.3 | Inspect for o | | | | |
| | 10.4 | Explain hov | w to recognize and react to abnormal condi | tions for inspecting and examining but | ried pipe when exposed | |
| | | | | | | |
| CT | 1081 | Tapping a l | Pipeline (Tap Diameter 2 Inches or Less | \$) | | |
| | 1081.1 | Perform hot | | | | |
| | 1081.1 | | operating conditions | | | |
| CT | | - , | st, and Calibrate Overfill Protective Dev | vices | | |
| | 11.1 | | fill protective devices and their purpose | | | |
| | 11.2 | - | calibrate overfill protective devices | | | |
| | 11.3 | Explain hov | w to recognize and react to abnormal condi | tions for inspecting and calibrating ov | erfill protective devices | |

Revision Date 06/15/21

OQ Guidance Document

| CT12 | Internal Corrosion Remediation |
|--------------|--|
| 12.1 12.2 | Adjust inhibitor injection rates to achieve an acceptable industry and company standard to prevent internal corrosion Explain how to recognize and react to abnormal conditions for internal corrosion remediation |
| CT1291 | Locate Underground Pipelines |
| 1291.1 | Locate a Pipeline |
| 1291.2 | Abnormal operating conditions |
| CT13 | Inspect Internal Pipe Surfaces |
| 13.1 | Recognize different types of internal corrosion and their mechanisms |
| 13.2 | Possess a working knowledge of tools used for internal corrosion evaluation |
| 13.3 | Recognize and react to abnormal operating conditions when inspecting internal pipe surfaces |
| CT1301 | Install and Maintain Pipeline Markers |
| 1301.1 | Install a line marker |
| 1301.2 | Inspect and maintain line markers and aerial line markers |
| 1301.3 | Abnormal operating conditions |
| CT14 | Application and Repair of External Coatings |
| 14.1 | Identify and describe the different types of external coatings and how they are applied |
| 14.2 | Identify and describe the actions that must be taken in order to apply and repair external coatings |
| 14.3 | Recognize and react to abnormal operating conditions when applying and repairing external coatings |
| CT15 | Place and Maintain Line Markers |
| 15.1 | Define and understand the placing and maintaining of line markers |
| 15.2 | Locate a pipeline |
| 15.3 | Install a line marker |
| 15.4 | Inspect and maintain line markers and aerial line markers |
| 15.5 | Recognize and react to abnormal operating conditions when placing and maintaining line markers |
| CT16 | Inspect Surface Conditions of Rightof-Way and Perform Leak Surveys for Liquid Pipelines |
| 16.1 | Inspect surface conditions of right-of-way |
| 16.2 | Follow the company's reporting protocols |
| 16.3 | Recognize and react to abnormal operating conditions when inspecting surface conditions of right-of-way and performing leak surveys |
| | |
| CT16 | Inspect Surface Conditions of Right-of-Way and Perform Leak Surveys for Gas Pipelines |
| 16.1 | Inspect surface conditions of right-of-way |
| 16.2 | Perform gas leakage surveys |
| 16.3 | Follow the company's reporting protocols |
| 16.4 | Recognize and react to abnormal operating conditions when inspecting surface conditions of right-of-way and performing leak surveys |
| CT17 | Inspect Navigable Waterway Crossings |
| 17.1 | Define and demonstrate a working knowledge of inspecting navigable waterway crossings |
| 17.2 | Use probes, sonar and other methods to verify the location of a pipeline and determine depth of cover |
| 17.3 | Recognize and properly react to abnormal operating conditions |
| CT18 | Inspection of Breakout Tanks |
| | |

| Manual Section Issue Date 12/02/12 Revision Date 06/15/21 P 7 OQ Guidance Document P 18.1 Define and demonstrate a working knowledge of regulatory compliance and inspection requirem tanks P 18.2 Inspect breakout tanks in accordance with API Standard 653 P 18.3 Inspect breakout tanks in accordance with API Standard 510 P 18.4 Inspect other breakout tanks Recognize and react to abnormal operating conditions when inspecting breakout tanks 18.5 Recognize and react to abnormal operating conditions when inspecting breakout tanks 19.1 Define and understand the function of providing temporary marking of buried pipeline prior to execution 19.1 Define and understand the function of providing temporary marking of buried pipeline prior to execution 19.2 Locate a pipeline 19.3 Install appropriate temporary markers identifying the line 19.4 Inspect and maintain temporary line markers | | | | | |
|--|---------------------|--|--|--|--|
| 18.1 Define and demonstrate a working knowledge of regulatory compliance and inspection requirem tanks 18.2 Inspect breakout tanks in accordance with API Standard 653 18.3 Inspect breakout tanks in accordance with API Standard 510 18.4 Inspect other breakout tanks 18.5 Recognize and react to abnormal operating conditions when inspecting breakout tanks CT19 Provide Temporary Marking of Buried Pipeline Prior to Excavation 19.1 Define and understand the function of providing temporary marking of buried pipeline prior to execute a pipeline 19.2 Locate a pipeline 19.3 Install appropriate temporary markers identifying the line | | | | | |
| tanks18.2Inspect breakout tanks in accordance with API Standard 65318.3Inspect breakout tanks in accordance with API Standard 51018.4Inspect other breakout tanks18.5Recognize and react to abnormal operating conditions when inspecting breakout tanksCT19Provide Temporary Marking of Buried Pipeline Prior to Excavation19.1Define and understand the function of providing temporary marking of buried pipeline prior to exequipment used to mark it19.2Locate a pipeline19.3Install appropriate temporary markers identifying the line | | | | | |
| Inspect breakout tanks in accordance with API Standard 510 Inspect other breakout tanks Inspect other breakout tanks Recognize and react to abnormal operating conditions when inspecting breakout tanks Provide Temporary Marking of Buried Pipeline Prior to Excavation Define and understand the function of providing temporary marking of buried pipeline prior to exequipment used to mark it Locate a pipeline Install appropriate temporary markers identifying the line | xcavation and the | | | | |
| 18.4 Inspect other breakout tanks 18.5 Recognize and react to abnormal operating conditions when inspecting breakout tanks CT19 Provide Temporary Marking of Buried Pipeline Prior to Excavation 19.1 Define and understand the function of providing temporary marking of buried pipeline prior to exequipment used to mark it 19.2 Locate a pipeline 19.3 Install appropriate temporary markers identifying the line | xcavation and the | | | | |
| 18.5Recognize and react to abnormal operating conditions when inspecting breakout tanksCT19Provide Temporary Marking of Buried Pipeline Prior to Excavation19.1Define and understand the function of providing temporary marking of buried pipeline prior to excavation ark it19.2Locate a pipeline19.3Install appropriate temporary markers identifying the line | xcavation and the | | | | |
| CT19Provide Temporary Marking of Buried Pipeline Prior to Excavation19.1Define and understand the function of providing temporary marking of buried pipeline prior to execution19.1Locate a pipeline19.2Locate a pipeline19.3Install appropriate temporary markers identifying the line | xcavation and the | | | | |
| 19.1 Define and understand the function of providing temporary marking of buried pipeline prior to executive equipment used to mark it 19.2 Locate a pipeline 19.3 Install appropriate temporary markers identifying the line | xcavation and the | | | | |
| equipment used to mark it 19.2 Locate a pipeline 19.3 Install appropriate temporary markers identifying the line | | | | | |
| 19.3 Install appropriate temporary markers identifying the line | | | | | |
| | | | | | |
| 19.4 Inspect and maintain temporary line markers | | | | | |
| | | | | | |
| 19.5 Explain how to recognize and react to abnormal conditions | | | | | |
| CT20 Inspection Following Excavation Activities and Leak Survey After Blasting | | | | | |
| 20.1 Define and demonstrate knowledge of inspection procedures performed following excavation act | tivities and leak | | | | |
| survey performed after blasting | | | | | |
| 20.2 Utilize leak survey techniques | | | | | |
| 20.3 Monitor for pressure loss | | | | | |
| 20.4 Explain how to recognize and react to abnormal conditions for inspection following excavation a survey after blasting | activities and leak | | | | |
| CT21 Provide Security for Pipeline Facilities | | | | | |
| 21.1 Provide protection to the pipeline facilities | | | | | |
| 21.2 Recognize and react to abnormal operating conditions when providing security for pipeline facili | ities | | | | |
| CT22 Inspect Valves | | | | | |
| 22.1 Inspect valves | | | | | |
| 22.2 Conduct a routine walk around inspection | | | | | |
| 22.3 Conduct an external integrity inspection of the valve | | | | | |
| 22.4 Perform a function test of the valve | | | | | |
| 22.7 I Grown a function test of the valve | | | | | |
| 22.4 Recognize and react to abnormal operating conditions when inspecting valves | | | | | |
| | | | | | |
| 22.5 Recognize and react to abnormal operating conditions when inspecting valves | | | | | |
| 22.5 Recognize and react to abnormal operating conditions when inspecting valves CT23 Repair Valves | | | | | |
| 22.5 Recognize and react to abnormal operating conditions when inspecting valves CT23 Repair Valves 23.1 Understand valve types and components | | | | | |
| 22.5Recognize and react to abnormal operating conditions when inspecting valvesCT23Repair Valves23.1Understand valve types and components23.2Repair valves | | | | | |
| 22.5Recognize and react to abnormal operating conditions when inspecting valvesCT23Repair Valves23.1Understand valve types and components23.2Repair valves23.3Repair actuators/operators | | | | | |
| 22.5Recognize and react to abnormal operating conditions when inspecting valvesCT23Repair Valves23.1Understand valve types and components23.2Repair valves23.3Repair actuators/operators23.4Recognize and react to abnormal operating conditions when repairing valves | | | | | |
| 22.5Recognize and react to abnormal operating conditions when inspecting valvesCT23Repair Valves23.1Understand valve types and components23.2Repair valves23.3Repair actuators/operators23.4Recognize and react to abnormal operating conditions when repairing valvesCT24Inspect, Test and Calibrate Relief Valves | | | | | |
| 22.5Recognize and react to abnormal operating conditions when inspecting valvesCT23Repair Valves23.1Understand valve types and components23.2Repair valves23.3Repair actuators/operators23.4Recognize and react to abnormal operating conditions when repairing valvesCT24Inspect, Test and Calibrate Relief Valves24.1Recognize the purpose and function of relief valves | | | | | |
| 22.5Recognize and react to abnormal operating conditions when inspecting valvesCT23Repair Valves23.1Understand valve types and components23.2Repair valves23.3Repair actuators/operators23.4Recognize and react to abnormal operating conditions when repairing valvesCT24Inspect, Test and Calibrate Relief Valves24.1Recognize the purpose and function of relief valves24.2Understand terminology associated with inspecting, testing and calibrating relief valves24.3Identify procedures for inspection, testing and calibration of relief valves24.4Recognize and react to abnormal operating conditions when inspecting, testing, and calibrating relief valves | elief valves | | | | |
| 22.5Recognize and react to abnormal operating conditions when inspecting valvesCT23Repair Valves23.1Understand valve types and components23.2Repair valves23.3Repair actuators/operators23.4Recognize and react to abnormal operating conditions when repairing valvesCT24Inspect, Test and Calibrate Relief Valves24.1Recognize the purpose and function of relief valves24.2Understand terminology associated with inspecting, testing and calibrating relief valves24.3Identify procedures for inspection, testing and calibration of relief valves | elief valves | | | | |
| 22.5Recognize and react to abnormal operating conditions when inspecting valvesCT23Repair Valves23.1Understand valve types and components23.2Repair valves23.3Repair actuators/operators23.4Recognize and react to abnormal operating conditions when repairing valvesCT24Inspect, Test and Calibrate Relief Valves24.1Recognize the purpose and function of relief valves24.2Understand terminology associated with inspecting, testing and calibrating relief valves24.3Recognize and react to abnormal operating conditions when inspecting, testing, and calibrating relief valves24.4Recognize and react to abnormal operating conditions when inspecting, testing, and calibrating relief valves24.4Recognize and react to abnormal operating conditions when inspecting, testing, and calibrating relief valves24.4Recognize and react to abnormal operating conditions when inspecting, testing, and calibrating relief valves24.4Recognize and react to abnormal operating conditions when inspecting, testing, and calibrating relief valves | elief valves | | | | |

| | Manual Section | | Issue Date 12/02/12 | Revision Date 06/15/21 | Policy Number | | |
|------------|---|--|--|--|------------------------|--|--|
| | 1110110 | 7 | OQ Guidanc | e Document | LLCP-097 | | |
| | | | | | | | |
| | 25.3 | r | calibrate the sensing device and re-assemble | | | | |
| | 25.4 | Recognize a | nd react to abnormal operating conditions | when maintaining and repairing relief | valves | | |
| CT | 26 | Inspect, Te | st and Calibrate Pressure Limiting Dev | ices | | | |
| | 26.1 | 0 | nd locate pressure limiting devices | | | | |
| | 26.2 | 5 1 | cedures for isolation or removal of a press | sure limiting device | | | |
| | 26.3 | - | , and calibrate pressure limiting devices | | | | |
| | 26.4 | - | reinstall pressure limiting devices | | | | |
| | 26.5 | 26.5 Recognize and react to abnormal operating conditions when inspecting and testing and calibrating pressure limiting devices | | | | | |
| CT | T27 Inspect, Test and Calibrate Pressure Switches and Transmitters | | | | | | |
| | 27.1 | Identify type | es of testing methods and when they are u | sed | | | |
| | 27.2 | 27.2 Inspect, test, and calibrate pressure switches and transmitters | | | | | |
| | 27.3 | .3 Recognize and react to abnormal operating conditions when inspecting, testing, and calibrating pressure switches and transmitters | | | ng pressure switches | | |
| СТ | Verify or Set Protection Parameters for Programmable Controllers and/or other Instrumentation Control | | | | mentation Control | | |
| CT28 Loops | | | | | | | |
| | 28.1 | | the functions of a PLC and elements that | | | | |
| | 28.2 | | to verify data set points, parameters and d | | | | |
| | 28.3 | | ibration, testing, and documentation of sy | • | | | |
| | 28.4 | controllers a | and react to abnormal operating conditions and/or other instrumentation control loops | | r programmable | | |
| CT | 29 | | Ioving In-Service Pipe | | | | |
| | 29.1 | | Determine allowable line pressure in section of pipe to be moved | | | | |
| | 29.2 | | pipeline movement activities | | | | |
| | 29.3 | | in-service pipe | | | | |
| | | | ognize and respond to abnormal operating conditions | | | | |
| CT | | - | sting Pipe Following Movement | | | | |
| | 30.1 | | demonstrate working knowledge of inspec | 0 011 0 | ent | | |
| | 30.2 | | pipeline for secondary stresses, physical d | с с с | | | |
| | 30.3 | Recognize a | nd respond to abnormal operating conditi | ons when inspecting existing pipe follo | wing movement | | |
| | | Measure C | learance from Existing Pipe to Underg | ound Structures Installed by Excavat | tion, Boring, | | |
| СТ | 31 | Directional | | •••••••••••••••••••••••••••••••••••••• | | | |
| | 31.1 | | demonstrate working knowledge of inspects s well as equipment used to perform the ir | 0 0 1 1 | and underground | | |
| | 31.2 | | mum clearances are maintained and that i on of foreign pipelines or structures | nterference and corrosion control testin | g are performed during | | |
| | 31.3 | | nd react to abnormal operating conditions stalled by excavation, boring, or direction | | ng pipe to underground | | |
| CT | 32 | Abandonin | g, Safe Disconnect, Purging, and Sealin | g of Pipeline Facilities | | | |

| | Manual Section | | Issue Date 12/02/12 | Revision Date 06/15/21 | Policy Number | | |
|-----------------------------|---|--|--|---|---------------------|--|--|
| | mana | 7 | OQ Guidanc | e Document | LLCP-097 | | |
| | | | | | | | |
| | 32.1 | | understand the function of and requiremen pipeline facility from service | nts for permanently or temporarily deco | ommissioning or | | |
| | 32.2 | Safely disco | onnect pipeline facilities | | | | |
| | 32.3 | Purge pipeli | ne facilities | | | | |
| | 32.4 | Seal a disco | nnected portion of pipeline | | | | |
| | 32.5 | | and respond to abnormal operating conditi ipeline facilities | ons when abandoning, safely disconned | cting, purging, and | | |
| CT | 33 | Installation | , or Replacement/Repair of Support St | ructures On Existing or New Aboveg | round Components | | |
| | 33.1 Define and demonstrate working knowledge of replacement or repair aboveground components and how to perform it | | | ement or repair support structures on ex | xisting or new | | |
| | 33.2 | 33.2 Explain activities required to install additional or revised support structure el structures | | | ng aboveground | | |
| | 33.3 | 3 Recognize and respond to abnormal operating conditions when installing, replacing, or repairing support structure on existing or new aboveground components | | | | | |
| CTT 2 4 | | Inspection Pipeline | Activities for Tie-ins, Pipeline Replacen | nents, or Other Components Connect | ting to an Existing | | |
| | 34.1 | | demonstrate working knowledge of inspect connecting to an existing pipeline | ction activities for tie-ins, pipe replacen | nents, or other | | |
| | 34.2 | Visually ins | pect pipe and pipe components | | | | |
| | 34.3 | Verify weld | er qualifications | | | | |
| | 34.4 | Ensure prop | ber installation | | | | |
| | 34.5 | Ų | nd respond to abnormal operating conditi connecting to an existing pipeline | ons when inspecting tie-ins, pipe replac | cements, or other | | |
| CT. | 35 | Backfilling | Backfilling a Trench Following Maintenance | | | | |
| | 35.1 | Define and maintenance | demonstrate working knowledge about the | e function of backfilling a trench follow | ing pipeline | | |
| | 35.2 | Perform bac | kfilling operations on the pipeline follow | ing maintenance | | | |
| | 35.3 | Determining | g if a tamping tool and backhoe are used p | roperly | | | |
| | 35.4 | Determine a | amount of cover required | | | | |
| | 35.5 | | | | | | |
| CT. | 36 | Performing | General Pipeline Repair Activities | | | | |
| | 36.1 | Identify and | demonstrate knowledge of procedures us | ed for general pipeline repair activities | | | |
| | 36.2 | Install tight | fitting sleeves | | | | |
| | 36.3 | Install overs | sleeves | | | | |
| | 36.4 | Install comp | posite wrap sleeves | | | | |
| | 36.5 | Install mech | anical split repair sleeves | | | | |
| | 36.6 | Install mech | anical couplings | | | | |
| | 36.7 | Perform hot | tapping | | | | |
| 36.8 Install pipeline plugs | | | ine plugs | | | | |

| | Manual Section | | Issue Date 12/02/12 | Revision Date 06/15/21 | Policy Number | | |
|-----|--|---|---|--|-----------------|--|--|
| | | 7 | OQ Guidanc | e Document | LLCP-097 | | |
| | | | | | | | |
| | 36.9 | Install comp | pletion plugs | | | | |
| | 36.10 | Identify and | l properly respond to abnormal operating | conditions for general pipeline repair a | activities | | |
| CT. | 37 | Conduct Pr | ressure Test | | | | |
| | 37.1 | Define and | understand the function of a pressure test | and the equipment used to perform it | | | |
| | 37.2 | | pressure test and record the results | | | | |
| | 37.3 | | | | | | |
| CT. | CT38 Maintenance V | | ce Welding on Pipelines | | | | |
| | 38.1 | | nspect and/or perform maintenance welding on pipelines | | | | |
| | 38.2 Repair arc burns | | | | | | |
| | - | | ctive welds other than welds containing c | | | | |
| | * | | over pass on a weld containing a defect of | her than a crack | | | |
| | 38.5 | | welds containing cracks | | | | |
| | 38.6 | | iously repaired areas | - | | | |
| | 38.7 | | | | . 1. | | |
| CT. | 38.8 Recognize and react to abnormal operation conditions when performing maintenance welding on pipelinesT39 Operations of a Pipeline System | | | ng on pipelines | | | |
| UI. | | | activities associated with the safe start-up | of a pipeline | | | |
| | 39.2 | | | | | | |
| | 39.3 | | | | | | |
| | 39.4 | | necessary steps for the manual or remote | | | | |
| | 39.5 | Recognize a | abnormal operating conditions for the task | and identify proper responses | | | |
| CT | 40 | Computati | ional Pipeline Monitoring (CPM) Leak | Detection | | | |
| | 40.1 | Understand | functions of CPM equipment | | | | |
| | 40.2 | | ate, repair, replace, and maintain CPM equ | • | | | |
| | 40.3 | • | | he leak detection system meets design specifications | | | |
| | 40.4 | · | v to recognize and react to abnormal conditions to perform CPM leak detection techniques that assist in | | | | |
| | | | the integrity of a pipeline system | | | | |
| CT | 41 | • | ressure Relieving Devices for Launching | 0 | | | |
| | 41.1 | • | names and operation of the valves used o | c i | | | |
| | 41.2 | | sequence of events needed to isolate, reli- | * | launcher barrel | | |
| | 41.3 41.4 | | the procedures involved with launching a names and operations of the valves used | | | | |
| | 41.4 | • | the procedures involved with receiving a | e . | | | |
| | 41.6 | | sequence of events needed to isolate, reliv | | receiver harrel | | |
| | 41.7 | | and react to abnormal operating condition | | | | |
| CT | 42 | Performing | g Maintenance on Valves | | | | |
| | 42.1 | Identify con | nponents and maintenance of valves | | | | |
| | 42.2 | Perform val | ve maintenance | | | | |
| | 42.3 | Perform act | uator/operator maintenance | | | | |
| | 42.4 | 42.4 Recognize and react to abnormal operating conditions | | | | | |
| CT | 43 | Perform Fl | ange Bolting Procedures | | | | |
| | | | | | | | |

| Manual Section | | al Section | Issue Date 12/02/12 | Revision Date 06/15/21 | Policy Number | |
|----------------|-----------------|--|--|---|-----------------------|--|
| | 1110110 | 7 | OQ Guidanc | e Document | LLCP-097 | |
| | | | | | <u> </u> | |
| | 43.1 | Identify haz | ards and perform hot bolting | | | |
| | 43.2 | Perform ger | neral flange assembly procedures | | | |
| | 43.3 | Perform ger | neral flange disassembly procedures | | | |
| | 43.4 | Identify and | respond to abnormal operating condition | S | | |
| CT | 44 | Tubing and | l Tube Fitting Handling and Installation | n | | |
| | 44.1 | Demonstrat | e knowledge of instrumentation tubing, tu | be fittings and tubing components | | |
| | 44.2 | Demonstrat | e the correct methods for handling tubing, | tube fittings, and tubing components | | |
| | 44.3 | Design or v | erify a correct layout of a tubing system | | | |
| | 44.4 | | | | | |
| | 44.5 | | | | | |
| | 44.6 | | tallation of small diameter compression tu | • | | |
| | 44.7 | - | and properly react to abnormal operating c | conditions | | |
| CT | 45 | Perform Le | eakage Survey | | | |
| | 45.1 45.2 | | | | perform them | |
| | 45.3 | 5.3 Perform a pipeline leakage survey using a combustible gas detector | | | | |
| | 45.4 | A Perform a pipeline leakage survey using a flame ionization detector | | | | |
| | 45.5 | 5.5 Recognize and react to abnormal operating conditions when performing leakage surveys | | | | |
| CT | 46 | Vault Maintenance | | | | |
| | 46.1 | Define and | demonstrate a working knowledge of vaul | lt maintenance | | |
| | 46.2 | Perform vau | Ilt maintenance | | | |
| | 46.3 | Recognize a | and react to abnormal operating conditions | s when performing vault maintenance | | |
| CT | 48 | Purge a Pip | peline | | | |
| | 48.1 | Define and | understand how to safely purge hydrocarb | oons or air from a pipeline | | |
| | 48.2 | 5 | drocarbons from a pipeline | | | |
| | 48.3 | | from the pipeline | | | |
| | 48.4 | Recognize a | and react to abnormal operating conditions | s when purging a pipeline | | |
| CT | 50 | Testing an | Emergency Shutdown Device | | | |
| | 50.1 | Define and | understand the function of testing emerger | ncy shutdown systems | | |
| | 50.2 | Test emerge | ency shutdown systems | | | |
| | 50.3 | Explain hov | v to recognize and react to abnormal cond | itions for testing an emergency shutdow | n system | |
| CT | 51 | Perform Incremental Pressure Increases to Uprate MAOP | | | | |
| | 51.1 | | demonstrate a working knowledge of per | forming incremental pressure increases | to uprate maximum | |
| | 51.2 | allowable operating pressure Perform incremental pressure increases | | | | |
| | 51.2 | | and react to abnormal operating conditions | when performing incremental pressure | increases in order to | |
| | 51.5 | uprate MAC | | s when performing incremental pressure | increases in order to | |
| CT | 52 | | lorant Equipment | | | |
| | 52.1 | | the characteristics of odorants and the req | | pelines | |
| | 52.2 | | odorization injection rates and test for odo | | | |
| | 52.3 | - | he different types of odorant injection equ | lipment | | |
| | 52.4 Operate an | | maintain an odorant injection system | | | |

| | Manual Section | | Issue Date 12/02/12 | Revision Date 06/15/21 | Policy Number | | | |
|----|--|---|--|--|---------------------------------------|--|--|--|
| | | 7 | OQ Guidanc | e Document | LLCP-097 | | | |
| | | | | | | | | |
| | 52.5 | | w to recognize and react to abnormal condi- | | | | | |
| CT | | | ion and Alarm System Maintenance and | U | | | | |
| | 54.1 | • | l describe gas detection devices and their a | llarm systems | | | | |
| | 54.2 | | est, and maintain gas detection systems | | · · · · · · · · · · · · · · · · · · · | | | |
| | 54.3 | alarm syster | and react to abnormal operating conditions | while calibrating, testing, and maintain | ing gas detection and | | | |
| CT | 55 | | f a Gas Compressor Unit | | | | | |
| | 55.1 | Isolate a gas | s compressor unit | | | | | |
| | 55.2 | Prepare an i | isolated compressor unit for start-up | | | | | |
| | 55.3 | 5.3 Recognize and react to abnormal operating conditions when isolating a gas compressor unit | | | | | | |
| CT | 56 | Compressor Station Inspection and Testing of Remote Control Shutdown Devices | | | | | | |
| | 56.1 | Identify and | l describe remote control shutdown device | s and associated terms | | | | |
| | 56.2 | Test remote | control shutdown devices | | | | | |
| | 56.3 | 66.3 Recognize and properly respond to abnormal conditions that may be encountered | | | | | | |
| СТ | CT57 Startup, Shutdown and Operation of a Turbine Driven Gas Compressor Unit | | | | | | | |
| | 57.1 | Understand | the operation of a turbine driven gas comp | pressor unit | | | | |
| | 57.2 | Start-up a tu | urbine driven gas compressor unit | | | | | |
| | 57.3 | Shutdown a turbine driven gas compressor unit | | | | | | |
| | 57.4 | Operation o | a turbine driven gas compressor unit | | | | | |
| | 57.5 | ÷ | and react to abnormal operating conditions en gas compressor unit | when performing start-up, shutdown, a | nd operation of a | | | |
| CT | 58 | Startup, Sh | Shutdown and Operation of an Engine Driven Gas Compressor Unit | | | | | |
| | 58.1 | Understand | the operation of an engine driven gas com | pressor unit | | | | |
| | 58.2 | Start-up an | engine driven gas compressor unit | | | | | |
| | 58.3 | Shutdown o | of an engine driven gas compressor unit | | | | | |
| | 58.4 | Operation o | f an engine driven gas compressor unit | | | | | |
| | 58.5 | | and react to abnormal operation conditions | when performing the start-up, shutdow | n, and operation of an | | | |
| | | engine drive | en gas compressor unit | | | | | |
| СТ | 60 | General Ab | onormal Operating Conditions | | | | | |
| | 60.1 | | understand an abnormal operating condition | | | | | |
| | 60.2 | - | and respond to the malfunction or failure of | | | | | |
| | 60.3 | e | and respond to physical damage to the pipe | • | | | | |
| | 60.4 | - | and respond to the unexpected activation o | - | | | | |
| | 60.5 | - | and respond to abnormal facility condition | S | | | | |
| | 60.6 | Prevention | of accidental Ignition | | | | | |
| СТ | | | ation, Reporting, & OQ Recordkeeping | | | | | |
| | 61.1 | - | l maintain required documentation | | | | | |
| | 61.2 | - | ety related conditions that require reporting | - | | | | |
| | 61.3 | • 1 | erator qualifications (OQ) record keeping r | • | | | | |
| CT | 62 | Inspecting | and Remediating Pipeline Hazard Prote | ection | | | | |

| Manual Section 7 | Issue Date 12/02/12 | Revision Date 06/15/21 | Policy Number |
|------------------|-----------------------------|------------------------|---------------|
| | OQ Guidance Document | | LLCP-097 |

- 62.1 | Identify types of pipeline hazards
- 62.2 Identify and inspect protective physical barriers
- 62.3 Recognize and react to abnormal operating conditions

| СТ65 | Damage Prevention During Excavation of In-Service Pipe by or on Behalf of an Operator |
|------|---|
| 65.1 | Prepare for excavation activities |
| 65.2 | Perform inspection activities during excavation |
| 65.3 | Inspection activities following excavation |
| 65.4 | Recognize and react to abnormal operating conditions |