

Manual Section 1	Issue Date 03/17/16	Revision Date 06/15/21	Policy Number LLCP-005
	Stop Work Authority		

Our Belief

As an employee of the Company, you are **Responsible** and **Authorized** to stop any work that does not comply with our belief and there will be **no repercussions**. That is our commitment to you.

Employees are responsible to initiate a Stop Work Intervention when warranted and management is responsible to create a culture where Stop Work Authority is exercised freely.

Scope

All LLC Companies including, Blanchard Industrial, LLC, GIS Engineering, LLC, Grand Isle Shipyard, Inc., and GWIS, Mack Steel, NuWave, Sun Industries; hereafter identified as “Company”.

Procedure:

When an unsafe condition is identified the Stop Work Intervention will be initiated, coordinated through the supervisor, initiated in a positive manner, notify all affected personnel and supervision of the stop work issue, correct the issue, and only resume work when corrected safe to do so.

It is the desired outcome of any Stop Work Intervention that the identified safety concern(s) have been addressed to the satisfaction of all involved persons prior to the resumption of work. Most issues can be adequately resolved in a timely manner at the job site, occasionally additional investigation and corrective actions may be required to identify and address root causes.

When those occasions exist proper notifications to the Corporate HSE Department shall be made. All recommended actions by Corporate HSE shall be taken and documented as necessary.

Training:

Employees must receive Stop Work Authority training before initial assignment. The training must be documented including the employee name, the dates of training and subject. Retraining will be included in LIFE training thereafter.

Documentation:

Stop Work reports shall be reviewed by supervision order to measure participation, determine quality of interventions and follow-up, trend common issues, identify opportunities for improvement, and facilitate sharing of learnings.

Key Principles:

- Do it safely or not at all
- There is always time to do it right

Always:

- Operate within design, environmental limits and in a safe and controlled condition.
- Ensure safety devices are in place and functioning.
- Follow safe work practices and procedures.
- Meet or exceed customer’s requirements and maintain integrity of dedicated systems.
- Comply with all applicable rules and regulations.
- Address abnormal conditions and follow written procedures for high-risk or unusual situations.
- Involve the right people in decisions that affect procedures and equipment.

