

Form Number LLCF-064	Issue Date 07/15/04	Revision Date 06/15/23	Form Number LLCF-064
	Search, Inspection & Investigation Form		

Date & Time of Search: _____ Time: _____

Reason for Search: Random ☐ Other (Explain): ☐ _____

Location of Search: _____

Individuals involved with Search:
Three Member Search Team:
a. Searcher # 1: _____
b. Searcher # 2: _____
c. Inventory Recorder: _____

Employee Name (being searched): _____

Employed by: _____

Items found to be secured for further investigation:

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Comments: If anyone involved with this search would like to record comments, please do so here:
Comments shall be labeled and signed by its author.

Final (Specific) instructions given to the employee:

Specific details of what actions were taken with the items secured and seized for further investigation:

Signed by all parties involved:

Searcher # 1: _____

Searcher # 2: _____

Inventory Recorder: _____

Employee: _____

Other: _____