NOTE: To be completed and signed only in those rare circumstances when there are no pre-approved drivers or other alternatives available.

- 1. By signing below the supervisor is stating that he/she visibly verifies that the employee is 21 years of age and has a valid driver's license.
- 2. By signing below, the proposed driver is stating that he/she has not received a major moving violation, (i.e., DUI, DWI, Reckless Operation, and Vehicular Homicide) in the past 3 years.
- 3. By signing below the proposed driver is stating that they have not had 2 or more minor moving violations and/or accidents in the past 3 years.

Employee Signature	Date
Supervisor Signature	Date