Form Number LLCF-011	Issue Date 01/04/10	Revision Date 06/15/21	Form Number LLCF-011
	Use of Company Vehicles		

This is to inform all employees who use company vehicles of Grand Isle Shipyard, LLC (GIS) Policy.

Company vehicles are intended for company use only. **ONLY GIS** employees or **GIS customers** shall ride in company vehicles. Family members, friends or any person who is not a GIS employee or customer shall never be allowed to operate or ride in a company vehicle.

All drivers must have a valid driver's license and be over the age of 18 years old. Alcohol, illegal drugs and firearms are strictly prohibited in company vehicles. Also, no one should use company vehicles illegally, which includes but not limited to, driving under the influence of alcohol or drugs and speeding.

Any person caught not following this policy, will lose the privilege of using a company vehicle.

_____ _____

Employee print name Employee Signature Date

_____ _____

Driver's License Number Social Security Number

_____ _____

Issue Date Expiration Date

_____ _____

Supervisor print name Supervisor Signature Date