



MINIMUM REQUIREMENT

49

	WP/SEA MINIMUM REQUIREMENTS Installing Transformer	
MEMORY JOGGERS		
Ensure that the following conditions are met before proceeding. If not met, address on WP/SEA.		
<ul style="list-style-type: none"> ➤ Communicate the “RIGHT TO STOP WORK AUTHORITY POLICY” and is exercised by all crewmembers and other personnel that believe something or some condition has changed. The job is to be stopped and accessed before proceeding. The WP/SEA may need to be modified or a new WP/SEA maybe required before starting the work task again. ➤ Using improper lifting techniques and or devices. ➤ Burns to body due to arc flash. ➤ Released energy due to improper LOTO. ➤ Release of oil, contaminating environment. ➤ Injury from insects 		
MINIMUM REQUIREMENTS		
<ol style="list-style-type: none"> 1) Verify All conditions identified in the “Memory Joggers” section are met (or are not applicable); if ANY are not met, STOP and add the necessary step to the WP/SEA to ensure the safest method possible. 2) Flag off area with danger tape and install tags with company name, supervisor contact number, and list all hazards 3) Ensure fire extinguisher is on site 4) Verify LOTO use high voltage tic tracer to ensure transformer and incoming feeders are de-energized. 5) Make sure all rigging is in good condition and rated for load. 6) Set transformer and ensure transformer is secured properly 7) Complete connections and terminations 8) Wear arc flash suit with high voltage gloves rated for job and proper test dates on protective equipment. 9) Make sure of proper testing and storage and disposal of oil to prevent contaminating environment. 10) Forklift and or crane operator must be qualified to run equipment. 11) Watch body and hand placement to prevent pinch points always have a way out if load was to break loose. 12) Remove all barriers, trash and debris 13) Return tools to proper bins. 		

ENSURE MINIMUM REQUIREMENTS NUMBERS ARE RECORDED ON WP/SEA