

MINIMUM REQUIREMENT



WP/SEA MINIMUM REQUIREMENTS Fabricating Pipe Offshore



MEMORY JOGGERS

Ensure that the following conditions are met before proceeding. If not met, address on WP/SEA.

- Communicate the **“RIGHT TO STOP WORK AUTHORITY POLICY”** and is exercised by all crewmembers and other personnel that believe something or some condition has changed. The job is to be stopped and accessed before proceeding. The WP/SEA may need to be modified or a new WP/SEA maybe required before starting the work task again.
- Conduct work-site inspection.
- Do not over-reach. Keep proper footing and balance at all times. Proper footing and balance enables better control in unexpected situations.
- Stay alert, watch what you are doing and use common sense operating a power tool.
- Review proper use of hand tools and body positions when using them.
- Complete and review Hot Work Minimum Requirements and implement before burning and welding is started.
- Pins and whip checks must be fitted across all crow’s foot connectors before starting as per GIS Rigging Practices.
- Certified nylon straps shall be used on the lightweight pieces to prevent slippage as per GIS Rigging Practices.
- Verify clear access for emergency escape.
- Verify that all barriers and caution signs are in place before starting and are removed upon completion of work.
- Verify the location of the nearest eye wash station. If the distance is considered to be too far, a portable eye wash station is to be provided.

MINIMUM REQUIREMENTS

- 1) Verify **All** conditions identified in the “Memory Joggers” section are met (or are not applicable); if **ANY** are not met, **STOP** and add the necessary step to the WP/SEA to ensure the safest method possible.
- 2) Verify Hot Work Permit for welding and cutting have been signed off by a customer representative before starting Hot Work. Complete and review GIS Hot Work Minimum Requirements.
- 3) Review the work scope with the crewmembers and associated personnel before starting
- 4) Verify during the welding and burning operations, one or more persons have been designated as fire watch with no other duties while actual welding or burning operations are in progress. The fire watch shall have in their possession fire-fighting equipment in good usable condition as per GIS Hot Work **Minimum Requirements.**
- 5) Install Barrier Tape around work areas where fire or slag might fall.
- 6) Review with crew **Hot Work Minimum Requirements** pertaining to the specific task that you are about to start.
- 7) Cut pipe sections with a Saws-All, Porta-band saw or reciprocating saw to eliminate hot work when necessary.
- 8) Set new piece of pipe section with the assistance of co-workers to prevent the pipe from accidentally being dropped or injury to one’s back or body.
- 9) Weld pipe sections as per GIS Welding Procedures and customers company specifications.
- 10) Buff, wire brush or sand blast welded area and coat area as per company paint specifications.
- 11) Supervisor or QA/QC must sign off before proceeding.
- 12) Remove all caution barricades.
- 13) Clean areas of all scrapes and have equipment stowed away.
- 14) Supervisor and crew to review area for cleanliness and that no areas where missed.

ENSURE MINIMUM REQUIREMENTS NUMBERS ARE RECORDED ON WP/SEA