

# MINIMUM REQUIREMENT



## WP/SEA MINIMUM REQUIREMENTS Bundling Material with Straps



### MEMORY JOGGERS

Ensure that the following conditions are met before proceeding. If not met, address on WP/SEA.

- Communicate the **“RIGHT TO STOP WORK AUTHORITY POLICY”** and is exercised by all crewmembers and other personnel that believe something or some condition has changed. The job is to be stopped and accessed before proceeding. The WP/SEA may need to be modified or a new WP/SEA maybe required before starting the work task again.
- Verify that a Crane Lift Plan has been written.
- Verify that daily crane inspection has occurred.
- Verify that straps and slings are in good working order within their certification date.
- Verify that a signal person has been identified and that he/she will be in good visual contact with crane operator.
- Ensure that only authorized personnel are in the lift area.
- Inspect certifications for crane operators and riggers and make sure that they are not expired.
- Ensure that all materials used for task is on hand.

### MINIMUM REQUIREMENTS

- 1) Verify **All** conditions identified in the “Memory Joggers” section are met (or are not applicable); if **ANY** are not met, **STOP** and add the necessary step to the WP/SEA to ensure the safest method possible.
- 2) Put one strap around one end of material, placing one eye into the other and tighten.
- 3) Put another strap around other end of material, placing one eye into the other and tighten.
- 4) Make sure both straps are choked in the same direction.
- 5) Attach straps to slings.
- 6) Signal crane operator to lift load until load becomes a uniform bundle.
- 7) Riggers tie bundle together using 1/2” rope, using proper knots (i.e. square knots, etc.)
- 8) Crane operator places bundle in designated area.
- 9) Return crane, pick up slings, making sure area is clean.

**ENSURE MINIMUM REQUIREMENTS NUMBERS ARE RECORDED ON WP/SEA**